



Center for the Advancement of Jewish Education



A PROJECT OF THE HEBREW UNIVERSITY OF JERUSALEM

CAJE is a subsidiary agency of the Greater Miami Jewish Federation

# 2017-2018 / 5778 CORE COURSE REGISTRATION FORM

### CLASS LOCATIONS (check one):

- |  |   |
|--|---|
| <input type="checkbox"/> North Dade / Temple Sinai (WED - am)  | <input type="checkbox"/> Online / Rhythms only (MON - noon)                             |
| <input type="checkbox"/> North Dade / Aventura Turnberry Jewish Center (WED - pm)                            | <input type="checkbox"/> South Dade / Temple Beth Am (TUES - am)                        |
| <input type="checkbox"/> North Dade / Beit David Highland Lakes Shul (TUES - noon)<br>(1 hr. only / Rhythms) | <input type="checkbox"/> South Dade / Temple Judea (SUN - am)<br>(1 hr. only / Rhythms) |

I am an Entering Student      OR       I am a Continuing Student

### STUDENT INFORMATION

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Referred by: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, and Zip Code: \_\_\_\_\_

E-mail: \_\_\_\_\_

Home Phone: \_\_\_\_\_       Cell Phone: \_\_\_\_\_       Work Phone: \_\_\_\_\_

Spouse / Partner Name: \_\_\_\_\_ Congregation(s) you are presently a member of: \_\_\_\_\_

**I have read and hereby agree to the registration "Terms and Conditions" as outlined on attached page.**

### **TUITION**

You can also register on line at [www.caje-miami.org/adultlearning](http://www.caje-miami.org/adultlearning)

- **\$495 - Subsidized tuition + \$60 Mandatory Book & Materials Fee**
- **\$900 - \* Unsubsidized tuition** (includes optional donation)

\* Melton tuition is communally subsidized by the Center for the Advancement of Jewish Education (CAJE) and generous donors. Please consider paying the unsubsidized tuition. We appreciate your support and will send you an acknowledgment letter, recognizing your charitable donation of \$405.

### **SCHOLARSHIPS**

We are thankful to our generous donors who enable us to make Melton possible for you. Partial scholarships are available. For information on eligibility, please contact the Director of Administration, Carla Spector, at 305-576-4030, ext. 128 or email [adultlearning@caje-miami.org](mailto:adultlearning@caje-miami.org).

### **BRING-A-FRIEND RECRUITMENT DISCOUNT**

- **\$50 Discount** to YOU (or \$25 to you and \$25 to your friend) at the time of registration, when you recommend a NEW Melton student to enroll in 2017-18 Core classes and they mention you referred them on their registration form.
- **Sample the first 2 classes without obligation**

**TUITION**

- \$495 (Subsidized)
- \$ 60 Mandatory Book & Materials Fee
- \$900 (Unsubsidized, includes donation)
- Students are responsible to bring a *JPS Tanakh* (Bible) to class

**REFUNDS**

- If circumstances necessitate withdrawal before the 3<sup>rd</sup> week, you may defer your tuition to the next year or receive a refund of paid fees.
- After 3<sup>rd</sup> week, fees paid are applicable to one of the following:
  1. Registration toward the next Melton school year or
  2. Donation of remaining fees to the *Melton Scholars' Fund*, for which you will receive a letter of acknowledgement from CAJE for tax purposes.

Note: Classes may be cancelled or combined at the reasonable discretion of the Director.

CORE	FOR OFFICE USE ONLY
<input type="checkbox"/> Credit Card	<input type="checkbox"/> Deferred Tuition
Check # _____	_____
Check Amt. \$ _____	\$ _____
Tuition Amt. \$ _____	\$ _____
Book Fee \$ _____	\$ _____
Tuition Donation Amt. \$ _____	\$ _____
General Donation \$ _____	\$ _____
Friends of Melton \$ _____	\$ _____
<b>Total</b>	<b>\$ _____</b>

**PAYMENT CHOICES**

- \$495 (Subsidized Tuition)
  - \$ 60 Mandatory Book & Materials Fee
  - \$900 (Unsubsidized Tuition: includes a \$405 optional donation)
  - \$ 60 Deposit to secure place (Books ordered for you)
- Temple Judea Sunday Program:**
- \$215 T. Judea Member (includes \$35 Required Book Fee)
  - \$285 T. Judea Non-Member (includes \$35 Required Book Fee)
- Beit David Highland Lakes Shul Tuesday Program:**
- \$215 BDHKS (includes \$35 Required Book Fee)
  - \$285 BDHLS Non-Member (includes \$35 Required Book Fee)
- Online Monday Program:**
- \$285 (includes \$35 Required Book Fee)

EXP \_\_\_\_\_

2 pp \_\_\_\_\_

3 pp \_\_\_\_\_

Other \_\_\_\_\_

**PAYMENT AGREEMENT I**, (print name) \_\_\_\_\_ have read the tuition refund policy above and agree to pay the Center for the Advancement of Jewish Education the full amount of the tuition due, regardless of whether I attend classes for the entire semester.

**Paying by Check** – All checks must be made payable to: CAJE  
Mail to: Department of Adult Learning, 4200 Biscayne Blvd., Miami, FL 33137

**Paying by Credit Card** -  Full Payment or  \$60 deposit

**MELTON CREDIT CARD PAYMENT (sorry, no AMEX)**

Master Card  Visa \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Security Code) \_\_\_\_\_ EXP \_\_\_\_\_

Name (as it appears on card) \_\_\_\_\_

Billing Address (if different than home address) \_\_\_\_\_

Person For Whom You Are Paying:  Self or  Other (print name) \_\_\_\_\_

Amount \$ \_\_\_\_\_ Signature: \_\_\_\_\_

**For additional information, call 305-576-4030, ext. 128 or 139; [adultlearning@caje-miami.org](mailto:adultlearning@caje-miami.org)**

**By submitting your registration, you agree to abide by the following policies:****1) *Derech Eretz* (good manners) behaviors**

- a) Turn off or entirely mute your cell phone. If you receive a call and must answer it, leave the classroom to enable others to continue studying without interruption.
- b) Refrain from texting during class so as not to show disrespect to your instructor.
- c) Maintain “equity of voices” by not monopolizing class conversations or by not participating in them at all. Everyone should have the opportunity to be heard; no one individual’s voice should dominate.
- d) Express your own views while maintaining a respect for others and differing points of view.
- e) If you wish to ask a question or make a comment, raise your hand so the instructor can call on you.
- f) Refrain from engaging in side conversations as they can be distracting to others and to the instructor.

**2) Classes may be cancelled or combined at the reasonable discretion of the Adult Education Director.**

**3) Students will be enrolled and retained in class at the reasonable discretion of the Adult Education Director.**

Go to [www.caje-miami.org/adultlearning](http://www.caje-miami.org/adultlearning)  
Email [adultlearning@caje-miami.org](mailto:adultlearning@caje-miami.org)  
Call 305-576-4030 x128 or x117

*Relevant, Meaningful,  
Dynamic Learning*